

Monday, November 2, 2020

- WSCUC Special Visit Preparation
 - Advising data collection strategy
 - Advising organizational chart
 - Inside Track Visit
 - Document advising ratios
 - Document resource allocations for advising
 - Collect evidence of advising effectiveness
- Develop ALT Governing Document, on hold
- Establish Virtual Professional Development Plan for Advisors
 - Assisting Students' Mental Health Needs – InsideTrack proposal

- Advising Calendar Change – L. Vega
- InsideTrack – December Workshops Planning
- Advising – Update from Statewide Meeting – L. Vega
 - a. Final transcript evaluations – J. Cornelison
 - b. Students adding a second/third major or minor – Janine Cornelison
 - c. Mental Health Training Collaborative – M. Medina Cruz
 - d. Freshmen English placement/stretch Program [EO 1100 stretch Courses] requirement for Categories 3, 4 (Eng 950, 1100, 1109 year-long sequence) – L. Vega/ K. Flachmann
 - e. Catalog Rights Guide- L. Zuzarte
- WSCUC Updates – B. Street
- Logged Items

- Reserved Courses (Block Scheduling/Honors) – L. Gubkin
- Governing Document – L. Vega
- Program Plan Mapper – L. Zuzarte
- Meta Majors discussion
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GVAR Exam Times and Computer lab
- Change of Major/Minor
- Department Chair Signature on Add/Drop Form
- WSCUC Recommendation and Special Visit Preparation – B. Street
 - a. Recommendation 3: **A**

 - b. Spring 2023 Special Visit:



- WSCUC Special Visit Preparation
 - Advising data collection strategy
 - Advising organizational chart
- Inside Track Visit
 - Document advising ratios
 - Document resource allocations for advising
 - Collect evidence of advising effectiveness

2020.10.19	Advising Calendar	On the table			
2020.10.19	Advising Holds' Releases T. Boone	Fall 2020; plans for future	X		
2020.10.05	Immunization Holds J. Allred	Instructions provided			X
2020.10.05	Special population early enroll.	By law / GI25/ Lrn. Comm	X		
2020.10.05	B1/B2/B3, L. Gubkin/L. Zuzarte	Fixed in Peoplesoft			X
2020.10.05	Advising listserv/SSN – K. Z-L	1-way messages only			X
2020.09.21	Athletic unts & ADT – B. Mendiola	Title IX req's/existing rules			X
2020.09.21	Time Conflict Issue- L. Zuzarte	Conflict overrides			X

INSIDE TRACK

Coaching Skills Workshops

Broaden, Deepen, and Strengthen Student Engagement

<https://docs.google.com/document/d/1jZwb19UDBZIT4rnR4zRjL9c6oZQ8GLJIT1Itau0tlo0/edit#>

ALT Choices for December Workshops

Choose up to 8 hours of the following workshops--what the Chancellor's Office has paid

- 1) Sessions 1-5 are 2 hours each; each workshop accommodates up to 25 participants
- 2) Session 6 can be up to 6.5 hours, depending on the number of issues pick--25 participants
- 3) Select workshop sessions that are good for our team so that cumulative time is 8 hours; this means eliminating some workshops, or if Session 6 is chosen, selecting subtopics
- 4) Select dates and times for workshops first week in December

- ◁ Serve as a student advocate throughout the duration of the crisis
- ◁ Follow up to make sure the student is safe, supported, and able to access available resources (wrap around support)
- ◁ Importance of always working in tandem with their Title IX coordinator (for interpersonal violence)

Trainings may include the following:

- ◁ Suicidology
- ◁ Interpersonal Violence (Importance of always working in tandem with their Title IX coordinator)
- ◁ Emotional Support (stress, anxiety, anger, frustration)
- ◁ Referral and connection to services
- ◁ Poverty Informed Basic Needs
- ◁ Natural Disaster Support (including Covid-19)

- ◁ Building Compassionate Holistic Assessment Skills