

**ADVISING LEADERSHIP TEAM MEETING**  
Monday, February 24, 2020  
ENROLLMENT MANAGEMENT CONFERENCE ROOM  
2:00 pm – 3:30 pm

**Present:** Debra Jackson (Chair), Marta Ruiz (Admin Support) Adriana Sixtos, Christina Hernandez, Elaine Correa, Gilverto Herrera, Liora Gubkin, Melissa Medina-Cruz

**Absent:** Lisa Zuzarte, Seung Bach, Todd McBride, Vikash Lakhani, Yolanda Moreno

**Guest:** Dr. Dwayne Cantrell, AVP Enrollment Management

**Action Items:**

**D. Cantrell** will find out which department will process the Ready to Advise list if it's on the Registrar or Admissions

she will push it forward, to the Academic Senate Executive Committee and will copy the Provost, Enrollment Management and the school Deans so they are aware of what is happening.

**A. Sixtos** was asked by a fellow advisor to share the Spring Convening with the group to see if anyone wants to attend. It is an Equity Minded Teaching and Learning Conference the CSU Student Success Network is offering this conference type on Monday, April 27, 2020. Last year a representative from each school went as well as someone from EOP and Housing. The CSU Student Success Network would cover the fees up to five to six from each campus to attend. The curriculum focuses on providing instructional faculty with inquiry-based tools to use in the classroom including sessions like using disaggregated course outcome data and the syllabus as a tool for racial ethnic equity. D. Jackson will take this request to the Provost and ask him to select a team.

**D. Jackson** – The committee decided on a Mental Health presentation, Melissa Medina-Cruz was asked to get information on the Mental Health event Athletics did a couple of years ago. She will get the details and provide the information at the next meeting.

**D. Jackson** discussed SSN Membership with the committee, she would like to get two things clarified today.

1. A clear understanding of who is responsible for this group and thus who must do the work or adding and removing people
2. A clear understanding of who should be a member of this group. I would like to have clarification from the committee about what the purpose of the network is and who should be a member of it.

D. Jackson will craft a document showing the purpose of the Outlook Student Success Network Group, push it out to faculty and staff and say, "If you would like to join this group to get these updates pleaseho20B (s)10.6