

ADVISING LEADERSHIP TEAM MEETING

Monday 6/0 Tc 0 Tw 4.191 0 Td (-)Tj 0.497 0 Td ()Tj -0.002 Tw 0.23

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and this page is to communicate with students on things they need to know.

a-Cruz will provide a list of barriers for students and forward them to ALT.

a-Cruz will begin working on process on most common way to handle errors and will bring to next meeting.

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Goals for AY19/20

- Delete current goals, replace with S

Advising Plan Alternative Delivery

- L. Urte suggested to include advising information for disability students onto CS
- S Bach will be to update BP
- M. Medina-Cruz registration errors for student switch either holds on accounts or prerequisites, we need to add a question like What if I have a problem that is preventing me from registering? language would probably be to contact your advisor.
- L. Urte: encourages mindfulness of terminology used for registration errors; also believes that for prerequisite questions students do not need to contact advisor

Unmet Needs

- Jackson will Add a question to this list. What if I have a problem that is preventing me from registering? language would probably be to contact your advisor.
- Jackson: suggests a submit question button for questions on website that are not on FAQ page that can be included in FAQ page
- L. Urte: questions regarding process of registration holds and errors on student accounts
- E Correa has some concerns about whether current registration date is too soon for some schools to see students for advising

- E. Correa: email was sent to all who were sent to live; Harper wants to oversee everything, needs to be addressed sooner rather than later for new delivery mode for using for all students
- L. Wirtz: asking for clarification on delaying the registration date for students; believe we cannot delay the date by school, must be all or nothing; we must be mindful of certain groups with priority registration
- D Jackson: meeting with P for all continuing students, also believe it must be all or nothing tactic for registration.
- E. Correa: feels that because certain schools hold more students than others that they will struggle with this change, though it must be all or nothing

Status of Gradesfirst

- D Jackson: Spoke with J. McCine and confirmed that Gradesfirst is not going away until RinnerConnect has been launched, at this point you can continue using Gradesfirst.

Process for drops

- D Jackson: J. McCine confirmed with the Interim President not sending out information regarding add/drop classes to avoid mass emails from students wanting to drop a semester; The Interim President wants to have this information sent to Deans, Associate Deans, Chairs, Faculty. Are aware of this information

Enrollment Update

- D Jackson: Registration is set for enrollment on April 20th, going to talk further with the Interim President about possibility of doing summer courses online in case stay at home order is still in place
- L. Wirtz: wanted to share that she has reached out about summer courses and is waiting on a response
- D Jackson: E. Correa 1110 meeting on Wednesday will discuss plan for enrollment for summer, we may need to deliver earlier early start online. Once I

SSN Campus Invitation

- D Jackson: wanted to make sure everyone was okay with details of information on the SSN before she sends it to campus, this is for faculty and staff, only student assistants if what they are working on is related.

New Housing Hold

- D Jackson: FTF is a student that has less than 60 units and lives more than 30 miles from campus
 - o Holds are lifted through automated process within 24 hours like the Title IX hold; D Cantrell will work on a document clarifying all of this and clarifying if a student submits a petition of exception to this policy who will be the contact for this.
 - o D Jackson wanted to remind everyone about the housing website that answers questions for students

PD Advising at a Distance

- M. Medina-Cruz working to see if there's trainers for online advising
- D Jackson: believe we do not need help with the technology but rather how to connect with students efficiently, how to develop a relationship with your advisor, I see if you are advising through technology

PD Funding

- D Jackson: Spoke with J. McCine and confirmed that PD funding worked out, so no work with the

Adjourned: 2:41 pm