

ADVISING LEADERSHIP TEAM MEETING

Monday, Monday, May 11, 2020

Zoom Meeting 2:00 pm-3:30 pm

Present: Debra Jackson (Chair), Marta Ruiz (Admin Support), Adriana Sixtos, Christina Hernandez, Elaine Correa, Gilverto Herrera, Liora Gubkin, Lisa Zuzarte, Melisa Medina, Seung Bach, Todd McBride, Yolanda Moreno.

Absent: Vikash Lakhanj Andrew Dickenson, Crystal Montoya

Guest: Dwayne Cantrell, Jennifer McCune

Action Items:

The Meeting Began at 2:00 pm

Dr. Debra Jackson thanked everyone for attending today, and thanked Dr. Dwayne Cantrell, Jennifer McCune and Ben Perlado for coming in to answer questions regarding Multiple measures for category placement.

Multiple Measures for Category Placement

A. Sixtos— In regards to the Highschool/college courses completed, gpa and test scores coding will be used and how will it be reflected in Peoplesoft?

- x B. Perlado—The information that is coming across right now is is part of the application, those category placements for English and Math based on what the CSU has received has been set, of course that changes as they complete other things and they turn in AP credits etc. That information is also where the EPT was in past years, that will stay there.
- x There has not been any changes on the category assignments in terms of the logic that the CSU uses to establish the category placements for English and Math. However, Rosie Perez is working on the messaging where on the student center that pulls from the gpa, now since there is no Early Start those messages will need to be put under different messaging context based on what is currently set when the process runs.

A. Sixtos— In regards to the freshman transcripts being submitted, will unofficial/self reported data be used to get them on the RTA list?

- x B. Perlado— Freshman that are on the RTA list now are students that we have information on and were admitted in based on either self reported up to the second semester. Anything that comes

x J. McCune-Veronica Bethea

G. Herrera- If an advisor is meeting with a student and a student does not agree with the placement that they have been categorized in, how will that process look? What measures will be used to determine the student's placement for English and Math?

x D. Jackson- We will be using the same process as last year, the students that do not think they were placed in the correct category can submit an appeal. The information on how to submit an appeal is posted on the Early Start website. When students are requesting a change in their category placement is to provide some kind of evidence as to why their category should change. <https://www.csub.edu/earlystart/appealprocess/EnglishMath-CoursePlacementAppealForm.pdf>

Y. Moreno -How do we bring justice to a student when he/she has been placed in the wrong category?

x D. Jackson- If the student thinks they are in the incorrect category they need to check before the term begins to make sure their category did not change to make sure they are in the correct course since they register for the course long before it begins.

D. Cantrell-Where will we stand on rescinding admissions for those who do not have their transcripts into us on time.

x The Chancellor stated we can not rescind the students for that reason.

x If we have transcripts but they do not meet the CSU eligibility we can rescind admissions but this year we will not rescind we will work with students and be flexible.

D. Cantrell -Deferring Admissions if students want to defer their admission date

B. Perlado The Chancellor's Office guidance is to work out a process that is specific to your campus, on how that will be operational wise, this will extend to Graduate and Undergraduate students. We will likely use some kind of form where they can request. The overall process is that the student will not have to reapply and pay, they have already done so. Once we have the kinks ironed out we will share the information with this group.

x L. Zuzarte- Do you have a deadline date for students who wish to defer to spring?

o D. Cantrell will discuss this process with the team and send out instructions. If you have any strong feelings or recommendations please let him know.

GWAR Requirement Clarification D. Jackson shares the short version of this requirement.

x If a student is supposed to graduate this spring and is not enrolled in a GWAR course and needed the GWAR exam to graduate the GWAR requirement is waived for that student.

x If a student is supposed to graduate this spring and is enrolled in a GWAR course to fulfill that requirement, that student needs to complete GWAR course to graduate. Which means if they do not pass the course this term they must return to complete the course. Students who decide to drop will need to retake it.

x Students who have not completed the GWAR will need to take the class as the in the fall as the exam will not be available in the fall.

L. Gubkin- If a student that needs to take the GWAR class this summer is on the 2016 cohort they are eligible for a grant, has there been any discussion ability to extend grant money beyond that cohort to students who would like to use summer classes to complete their graduation requirements?

x L. Gubkin Will reach out to V. Lakhani about this and get back to the group.

Orientation - Orientation will be offered virtually via zoom the fee will still apply. The cost for orientation is \$150 for first-time freshmen and \$105 for transfer students. We are not going to be providing refunds

