

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, November 30, 2020

Zoom Meeting 2:00 pm - 3:30 pm

Luis Vega (Chair), Tanya Boone-Holladay, Janine Cornelison, Belen Mendiola, Karen Ziegler-Lopez, Liora Gubkin, Todd McBride, Lisa Zuzarte, Melissa Medina Cruz, Seung Bach, Anayeli Gomez-Navarro, Ilaria Pesco, and Deisy Mascarinas (Admin Support).

- L. Vega will follow up with the Admissions and Records team regarding the admissions codes and the workflow for student admissions.
- L. Gubkin will follow up with Kim Flachmann regarding the English stretch program implementation.

Dr. Dwayne Cantrell presented the advising calendar changes to the Senate meeting, with support for adding a week in between advising for continuing students and new students. No motions for an approval vote were made at the November 16th meeting because further consideration was needed on final exams taking place the night before commencement, so the Senate asked for revisions.

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- Advisors would like to receive the guide with the admissions codes.
 - It was suggested to create a website that explains the different student admission steps with the estimated timeline that each step takes, and the contact information for each step in the process. Down at the bottom of the student center there are boxes that indicate when someone is admitted. Maybe they can add a function that tells the student where they are in the process.
 - These items may need to be taken to the Enrollment Management group and the Administrative Barriers group that is part of the GI 2025 taskforce.

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- The CSU Student Success Network is putting together a workshop series on supporting and engaging men of color. <http://csustudentsuccess.net/convenings/datapracticesandpoliciesconvening/> Friday is the last day to sign up and it will be held on December 11th.
 - The evaluation has been completed. It has been put into the steering committee and we will get the report and their findings.
 - The Chancellor's Office has the results from the statewide survey done in the spring around advising. This survey is being analyzed and the Chancellor's Office will be releasing the survey in the next two weeks if the proper officials give approval. Some items are around workload issues and processes.
 - There is a new program in lieu of block scheduling that is going to do a pilot on guided advising. It is an effort to help students graduate within the 4 years.
 - The Early Start summer program was going to be canceled, but the Chancellor's Office has back tracked because some campuses have things in place to move forward with the program. http://csustudentsuccess.org/earlystart_overview

L. Gubkin mentioned that we are trying to anticipate what students are going to do next semester in terms of enrolling in the first semester of 2021. We are trying to anticipate what students are going to do next semester in terms of enrolling in the first semester of 2021. We are trying to anticipate what students are going to do next semester in terms of enrolling in the first semester of 2021.

can put together a schedule that works for them, but by that point most classes are closed. Advisors are expecting a lot of students to show up in the beginning of the term.

- < There was a suggestion to have a messaging campaign with the variety of different modalities to notify the students to register early.
- < There are concerns about canceling classes if they are not enrolled with enough students, but they may actually be courses that will be needed at a later date. How do we get students to register in a timely manner?
- < There are a number of Freshman students who have been in the University for a semester who are unsure about how to register for classes or do not know that they need to do it. Some students are first generation or just the fact that in high school someone prepared their schedules for them.
- < Advisors have to sometimes contact Rosie (Early Start Coordinator) and Crystal (New Student Orientation Coordinator)

group. With the Q to S conversion,