

Student Services Building
· **Personal Data Change Form**

***Note: International Students must contact the Office of International Studies to update their SEVIS Record.**

***Note: If you are an employee of the university, student or staff, do not use this form to update your Name, SSN, or Address. Visit the Office of Human Resources to complete an Employee Action Request form.**

Name: _____ CSUB ID: _____
Last Name First Name MI

E-mail: _____ Phone: _____ Date of Birth: ____/____/____

Students may make the following changes using **myCSUB**:

- < Name
- < Mailing Address
- < Phone Number
- < Personal E-mail Address

Type of Change: Name