

AGREEMENT

Employee(s) and Supervisor:

In compliance with the CSU Bakersfield Auxiliary for Sponsored Programs and the CSUB Foundation Handbook, this is to certify that I have read the CSUB Auxiliary Nepotism Policy and agree that there will be no conflict of interest including voting, making recommendations or in any way participate in decisions about any personnel matters which may directly affect the selection, appointment, evaluation, retention, compensation, promotion, termination, and other terms and conditions of employment

Also, I ensure that steps will be taken to alleviate any pressures toward favoritism and that such those cases where related employees are working for the same immediate supervisor.

If the employment relationship is supervisory, the head of the organizational unit will review and approve all personnel related decisions and financial transactions involving the family member.

Signature: _____ Date: _____

Signature: _____ Date: _____

Head of Organizational Unit*

As the head of the organizational unit, I recognize that this employment relationship requires the special written provisions provided here and consistent oversight to ensure that decisions related to personnel responsibilities relating to compliance with this policy with the employees involved. ssed the

As head of the organization unit, I recognize that I am responsible for coordinating with University Human Resources to investigate concerns about conflicts of interest or favoritism involving members of the same immediate family.

Signature: _____ Date: _____

Job Title: _____

**** In those situations where this policy applies to the head of the organizational unit, the appropriate Administrator is to review and approve all decisions on personnel matters.***

Vice President or Cabinet-level Approval:

I have reviewed and approved this agreement.

Signature: _____ Date: _____

Job Title: _____