

PM

Meeting Minutes from April 27, 2018

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
INFORMATION TECHNOLOGY COMMITTEE MEETING
Friday, April 27, 2018
11:00 AM
ITV Studios – Studio A

PRESENT:

Faust Gorham, AVP/CIO, Information Technology Services
Queen King, University Controller
Kellie Garcia, Human Resources
Yong Choi, Management & Marketing
James Drnek, Student Affairs
John Dirkse, Academic Operations & Support
Chris Diniz, ITS Infrastructure Services
Brian Chen, ITS Enterprise Applications
Charlene Hu, Faculty Teaching & Learning
Anthony Bolanos, Faculty Teaching & Learning
Steve Garcia, Computer & Electrical Engineering
Mary Slaughter, Communications
Ying Zhong, Library
Jacqueline Mimms, Enrollment Management
Kamye Salyards, Administrative Support, ITS
ASI President Designee

ABSENT:

Kris Krishnan, IRPA
Sue Rivera, ITS Security
Joshua Miller, Physical Education & Kinesiology
Imeh Ebong, GRASP

1. Call to Order

Meeting called to order by F. Gorham at 11:04 AM.

2. Approval of Minutes from March 16, 2018 Meeting

F. Gorham gave a summary of the minutes and asked for questions.

Motion/Second/Approved: Y. Choi moved to approve the March 16, 2018 meeting minutes and M. Slaughter seconded. Minutes were approved.

3. Announcements and Information

F. Gorham asked for any items by way of announcements and information and gave a brief update regarding the ITS Roadmap. He stated that each item from the roadmap will be covered

since some have expressed there is no need for it. M. Slaughter stated that most faculty will not want to use YouTube. F. Gorham stated that we have some room to purchase a tool like this and proposed to try for 1 year to see if we want to continue.

Motion/Second/Approved: Y. Choi moved to approve the purchase of TechSmith Relay for 1 year and M. Slaughter seconded the motion. Motion was approved.

This will be added to the Roadmap as a high priority item.

BlackBoard automatic course creation: B. Chen stated that the goal with this is for courses to automatically flow into BlackBoard. M. Slaughter asked about some courses being password protected and whether they can be open to wait listed students. B. Chen explained that there is still a challenge regarding the question whether all courses will be created in BlackBoard just because they exist in PeopleSoft. The solution is to go ahead and create all course in BlackBoard.

The timeline for finishing this is to complete testing before the end of this term and the hope is to have the pilot program in place for the 2nd Summer 2018 session to determine if ready for use in Fall 2018. Except for S. Garcia who stated he is possibly in favor, all were in favor of completing this testing to move forward with the project.

- **Action Item #2: B. Chen to get an email prepared to send to D. Boschini for getting the information to the campus.**

Campus & Event Registration System: The intent is to find a tool to replace many different conference systems currently being used on campus. We are currently using web pages just as one example which is not a good process. A consultant is preparing a proposal and will have something to present soon.

Project Management Tool: Not currently in roadmap.

Grey Heller Firewall: We have received approval for 1-time purchase.

Policy and Process Management Software: BAS temporary funding at 5K one-time and 12K ongoing.

Patch Management Solution: Online SOCI processing; we have been conducting the process manually. The system breaks down and requires fixes, incorrect info has been sent out. Will cost 15K annually. Proposing to add to roadmap.

DocuSign: No cost information yet.

SalesForce: Extended Ed is currently using this cloud-based database. Works across any platform. Some add PeopleSoft data, as well as data from other sources. All records can be created from multiple areas; can be used by faculty and staff. A free pilot is available.

HR Applicant Tracking System – Wave 2: We have been selected to be put in at phase 2. K. Garcia states that PageUp was selected and will replace PeopleAdmin. This will apply to Staff/Management positions, not Faculty at this time. January 2019 is the target date for completion. Added to roadmap.

Maxient System: J. Drnek reported on this system that will track student conduct issue among many other benefits. It was found that this system allows faculty to work with other departments to keep track of integrity/conduct issues. This can track DMCA violations as well as Title IV; this will replace the Excel tracking system currently used in the President's office. UPD would also benefit greatly from the tool. The cost is 7K one-time and 8K ongoing with no contract required.

Organizational Charting Tool: Web based tool for creating org charts; will integrate with PeopleSoft to move hierarchical data into an org chart. This will be available to the campus. Cost: 10K annually.

- **Action Item #4: B. Chen is to contact Victor Martin for a member representative from UA. J. Drnek will contact Athletics for a representative.**

All were in favor of the committee as proposed pending the above action item.

Meeting was adjourned at 12:18 PM