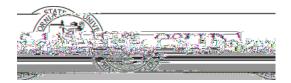
## **RunnerCard Committee**



**Agenda & Meeting Summary** 

# **Meeting Information**

Meeting Title: RunnerCard Committee Date: January 22, 2021

Location: Zoom Conference Call Time: 10:00 AM – 11:00 AM

Dial In #: HC: n/a PC: n/a

Meeting Called By: Richard Nelson Purpose:

## **Attendees**

Checkmark or "X" indicates the attendee is present

Attendee	Representing	1
Sandra Bozarth	Library	$\checkmark$
Rich Nelson	ITS – Runner Card Service Owner (Chair)	<b>√</b>

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	ASI	
designee		
Cindy Goodmon	Athletics	

### Meeting Minutes from January 22, 2021

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD RUNNERCARD COMMITTEE MINUTES Friday, January 22, 2021 10:00 AM Zoom Conference

PRESENT: Rich Nelson, Information Technology Services

Ashley Scott, Housing Crystal Becks, Housing

Yvonne, Stallion, ITS Budget Officer Queen King, University Controller

Steve Miller, RunnerCard Database Administrator Nick Stringer, RunnerCard Database Administrator

Kamye Salyards, Administrative Support

Cindy Goodmon, Athletics

Rubicelia Alvarez, Student Affairs

Sandra Bozarth, Library Justin Berhow, Facilities

ABSENT: Mike Brown, Martin Williamson, ASI President

- **1.** Call to Order 10:02 AM. Meeting was called to order by R. Nelson.
- 2. Approval of Minutes October 2020 meeting minutes approval. A brief overview of the previous meeting was given by R. Nelson.

**Motion/Second/Approved:** S. Miller made a motion to approve the October 20, 2020 minutes. C. Goodmon seconded the motion. The minutes were approved.

- **3.** Announcements and information R. Nelson shared that we are in the process of creating a pilot program for access control through Transact. Quotes have been initiated for equipment and installation in lower level of the library. ITS will work with Facilities, Library and UPD.
  - We are also looking at how to integrate for Housing
  - Timeline Approval pending for two doors, one by 24-hour room and one inner door
- 4. Approval of agenda -

**Motion/Second/Approved:** S. Miller made a motion to approve the agenda. S. Bozarth seconded the motion. The agenda was approved.

**5. Old Business** – R. Nelson - Purchase orders are in progress for the remaining portion of the Transact project.

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#### 6. New Business

**Current Budget** – Y. Stallion provided the current budget:

Current Budget \$548,208.84

 Revenue
 \$148,030.00

 Expenses
 (\$109,005.46)

 Balance
 \$587,233.38

**General Updates** – N. Stringer reported that he is working with Liz Gamez and Accounting team regarding the Transact reporting. Training on the new system will take place in February. We are one step away from auditing; Papercut is close to being implemented as well.

R. Nelson encouraged the committee members to reach out at any time with questions or concerns. No need to wait for a meeting.

10:18 AM - Meeting adjourned

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