

Meeting Committee Minutes

October 7th, 2023
10:00 AM
Conference Room

Present: J. Grombly, V. Kirkbride, C. Lam, I. Pesco, A. Hayes (ex-officio)

October 7th, 2023.

Academic Integrity Campaign – Ombudsperson
Availability.

Approved, motion approved.

1. 2023-2024 Referral 04 – Time Blocks and Space Utilization
 - a. Discussion on classroom utilization and its relationship to time blocks, instruction and how it affects utilization.
 - i. Discussion on the importance of utilization in relation to future requests.
 - ii. Committee went over 2019-20 classroom utilization document utilization rates from 2022-23. It is noted that classroom utilization decreased 20% while virtual instruction increased 20%. Discussion on how and virtual classes affected classroom utilization.
 - iii. Committee members noted that nonstandard time blocks affect utilization.
 - iv. Nonstandard time blocks also affect students' choice of classes as students experience more time conflict on required courses.
 - b. Discussion on the need to mandate faculty use to recommended time blocks.
 - c. Discussion on CSU San Marcos method of “puzzling”, referring from 2 discussion in BPC.
 - d. Last years draft time blocks were discussed.
 - e. Question about ITV use, whether utilization of ITV rooms counts (answer) and if proposed time blocks work with AV Campus needs.
 - f. Committee members noted that “pandemic cohorts” of students seem to prefer hybrid or virtual classes. The trend may reverse now that the pandemic

Appr. 